

Agenda

Employment panel

Date: **Monday 13 January 2020**

Time: **10.00 am**

Place: **Committee Room 1, Shire Hall, St. Peter's Square,
Hereford**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format, please call Sarah Buffrey, democratic services officer on 01432 260176 or e-mail sarah.buffrey@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Employment panel

Membership

Chairperson **Councillor David Hitchiner**
Vice-Chairperson **Councillor Tony Johnson**

Councillor Ellie Chowns
Councillor Liz Harvey
Councillor Terry James

Agenda

		Pages
1.	<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
2.	<p>NAMED SUBSTITUTES (IF ANY)</p> <p>To receive details of any member nominated to attend the meeting in place of a member of the panel.</p>	
3.	<p>DECLARATIONS OF INTEREST</p> <p>To receive declarations of interests in respect of Schedule 1, Schedule 2 or Other Interests from members of the committee in respect of items on the agenda.</p>	
4.	<p>MINUTES</p> <p>To approve and sign the minutes of the meeting held on 3 December 2019.</p>	7 - 8
5.	<p>QUESTIONS FROM MEMBERS OF THE PUBLIC</p> <p>To receive any written questions from members of the public.</p> <p>Details of the scheme and related guidance are available here: https://www.herefordshire.gov.uk/info/200148/your_council/61/get_involved Please submit questions to councillorservices@herefordshire.gov.uk The deadline for the receipt of questions is 7 January 2020 at 5.00 pm. Accepted questions and answers will be published as a supplement prior to the meeting.</p>	
6.	<p>QUESTIONS FROM COUNCILLORS</p> <p>To receive any written questions from councillors.</p> <p>Please submit questions to councillorservices@herefordshire.gov.uk The deadline for the receipt of questions is 7 January 2020 at 5.00 pm. Accepted questions will be published as a supplement prior to the meeting.</p>	
7.	<p>PAY POLICY STATEMENT</p> <p>To consider the 2020 pay policy statement for recommendation to Council. It is a statutory requirement for Council to approve an annual pay policy statement.</p>	9 - 20
8.	<p>INTRODUCTION OF AN ANNUAL LEAVE PURCHASE SCHEME FOR EMPLOYEES</p> <p>The purpose of this report is to consult Employment Panel on the introduction of an annual leave trading scheme for Herefordshire Council employees. The scheme would be trialled for six months during the 2020 annual leave year and would initially allow employees to request to purchase up to 3 days' additional leave (pro-rata for part time employees) during the trial period, subject to their line manager's approval.</p>	21 - 30